

Date	Start	Event Name	Location	End	Setup Instructions
Sat 02/10/2024	9:00 am	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	4:00 pm	AC on; cafe: 12 cafe tables down
Thu 02/15/2024	6:30 pm	MIS/HPMS Orchestra - Spring Beginner Showcase	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer	7:30 pm	Stage clear, orchestra will set up
Mon 02/19/2024	9:00 am	HPMS Drama - Musical Theater Showcase Tech Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Cafeteria MIS/HPMS Drama Room (D113)	12:00 pm	6 - long tables in foyer, Clean auditorium, lobby and mezzanine, sweep stage, AC on, projector removed; Front doors unlocked prior, relocked following; Cafe: 12 tables down
Tue 02/20/2024	3:30 pm	HPMS Drama - Musical Theater Showcase Tech Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Cafeteria MIS/HPMS Drama Room (D113)	8:00 pm	6 - long tables in foyer, Clean auditorium, lobby and mezzanine, sweep stage, AC on, projector removed; Front doors unlocked prior, relocked following; Cafe: 12 tables down
Thu 02/22/2024	3:30 pm	HPMS Drama - Musical Theater Showcase Tech Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Cafeteria MIS/HPMS Drama Room (D113)	8:00 pm	6 - long tables in foyer, Clean auditorium, lobby and mezzanine, sweep stage, AC on, projector removed; Front doors unlocked prior, relocked following; Cafe: 12 tables down
Fri 02/23/2024	9:00 am	HPMS Drama - Musical Theater Showcase Tech Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Cafeteria MIS/HPMS Drama Room (D113)	3:00 pm	6 - long tables in foyer, Clean auditorium, lobby and mezzanine, sweep stage, AC on, projector removed; Front doors unlocked prior, relocked following; Cafe: 12 tables down
Fri 02/23/2024	4:00 pm	HPMS Drama - Musical Theater Showcase	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Cafeteria MIS/HPMS Drama Room (D113)	6:00 pm	6 - long tables in foyer, Clean auditorium, lobby and mezzanine, sweep stage, AC on, projector removed; Front doors unlocked prior, relocked following; Cafe: 12 tables down

Date	Start	Event Name	Location	End	Setup Instructions
Fri 02/23/2024	7:00 pm	HPMS Drama - Musical Theater Showcase	MIS/HPMS Drama Room (D113) MIS/HPMS Cafeteria MIS/HPMS Auditorium Foyer MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium	9:00 pm	6 - long tables in foyer, Clean auditorium, lobby and mezzanine, sweep stage, AC on, projector removed; Front doors unlocked prior, relocked following; Cafe: 12 tables down
Sat 02/24/2024	9:00 am	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	4:00 pm	AC on; cafe: 12 cafe tables down
Sat 03/02/2024	9:00 am	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	4:00 pm	AC on; cafe: 12 cafe tables down
Wed 03/06/2024	6:30 pm	HPMS Choir - Pre-UIL Concert	MIS/HPMS Auditorium Foyer MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium	8:00 pm	
Fri 03/08/2024	8:00 am	HPISD Bad Weather Make-Up Day	Armstrong Elementary Boone Elementary School Bradfield Elementary School HPISD Academy for Lifelong Learning - ALL HPISD Administration Building Highland Park High School Highland Park Middle School Hyer Elementary School McCulloch Intermediate School University Park Elementary	3:30 pm	
Tue 03/19/2024	4:00 pm	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	6:00 pm	AC on; cafe: 12 cafe tables down

Date	Start	Event Name	Location	End	Setup Instructions
Sat 03/23/2024	9:00 am	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	4:00 pm	AC on;
Fri 03/29/2024	8:00 am	Professional Exchange Day for Staff, Student Holiday	Armstrong Elementary Boone Elementary School Bradfield Elementary School HPISD Academy for Lifelong Learning - ALL HPISD Administration Building Highland Park High School Highland Park Middle School Hyer Elementary School McCulloch Intermediate School University Park Elementary	3:30 pm	
Mon 04/01/2024	8:00 am	HPISD Bad Weather Make-Up Day	Armstrong Elementary Boone Elementary School Bradfield Elementary School HPISD Academy for Lifelong Learning - ALL HPISD Administration Building Highland Park High School Highland Park Middle School Hyer Elementary School McCulloch Intermediate School University Park Elementary	3:30 pm	
Tue 04/02/2024	3:30 pm	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	7:00 pm	AC on; cafe: 12 cafe tables down
Wed 04/03/2024	3:30 pm	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	7:00 pm	AC on; cafe: 12 cafe tables down

Date	Start	Event Name	Location	End	Setup Instructions
Thu 04/04/2024	3:30 pm	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	7:00 pm	AC on; cafe: 12 cafe tables down
Fri 04/05/2024	3:30 pm	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	7:00 pm	AC on; cafe: 12 cafe tables down
Sat 04/06/2024	3:30 pm	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	7:00 pm	AC on; cafe: 12 cafe tables down
Mon 04/08/2024	3:30 pm	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	7:00 pm	AC on; cafe: 12 cafe tables down
Tue 04/09/2024	3:30 pm	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	7:00 pm	AC on; cafe: 12 cafe tables down
Wed 04/10/2024	3:30 pm	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	7:00 pm	AC on; cafe: 12 cafe tables down

Date	Start	Event Name	Location	End	Setup Instructions
Thu 04/11/2024	9:00 am	MIS/HPMS - Spring Musical Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	4:00 pm	AC on; cafe: 12 cafe tables down
Fri 04/12/2024	4:00 pm	MIS/HPMS - Spring Musical Tech Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	9:00 pm	AC on; cafe: 12 cafe tables down
Sat 04/13/2024	9:00 am	MIS/HPMS - Spring Musical Tech Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	4:00 pm	AC on; cafe: 12 cafe tables down
Mon 04/15/2024	3:45 pm	MIS/HPMS - Spring Musical Tech Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	8:00 pm	AC on; cafe: 12 tables down
Wed 04/17/2024	3:45 pm	MIS/HPMS - Spring Musical Tech Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	8:00 pm	AC on; cafe: 12 tables down
Thu 04/18/2024	3:45 pm	MIS/HPMS - Spring Musical Tech Rehearsal	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Black Box Theatre (D105) MIS/HPMS Cafeteria MIS/HPMS Choir Room C109 MIS/HPMS Drama Room (D113)	8:00 pm	AC on; cafe: 12 tables down
Fri 04/19/2024	10:00 am	Armstrong 4th Grade MIS Tour	McCulloch Intermediate School	11:30 am	

Date	Start	Event Name	Location	End	Setup Instructions
Fri 04/19/2024	4:00 pm	MIS/HPMS Spring Musical - SpongeBob Jr.	Highland Park Middle School MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Cafeteria MIS/HPMS Drama Room (D113) MIS/HPMS Faculty Lounge	6:00 pm	Clean Auditorium and balcony, sweep stage, sound on, projector removed. (4) 12-foot tables in lobby for concessions. Doors unlocked prior and relocked after. 15 cafe tables down
Sat 04/20/2024	2:00 pm	MIS/HPMS Spring Musical - SpongeBob Jr.	Highland Park Middle School MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Cafeteria MIS/HPMS Drama Room (D113) MIS/HPMS Faculty Lounge	5:00 pm	Clean Auditorium and balcony, sweep stage, sound on, projector removed. (4) 12-foot tables in lobby for concessions. Doors unlocked prior and relocked after. 15 cafe tables down
Sat 04/20/2024	6:30 pm	MIS/HPMS Spring Musical - SpongeBob Jr.	Highland Park Middle School MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Cafeteria MIS/HPMS Drama Room (D113) MIS/HPMS Faculty Lounge	8:30 pm	Clean Auditorium and balcony, sweep stage, sound on, projector removed. (4) 12-foot tables in lobby for concessions. Doors unlocked prior and relocked after. 15 cafe tables down
Sun 04/21/2024	2:00 pm	MIS/HPMS Spring Musical - SpongeBob Jr.	Highland Park Middle School MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Cafeteria MIS/HPMS Drama Room (D113) MIS/HPMS Faculty Lounge	4:00 pm	Clean Auditorium and balcony, sweep stage, sound on, projector removed. (4) 12-foot tables in lobby for concessions. Doors unlocked prior and relocked after. 15 cafe tables down
Wed 05/08/2024	6:30 pm	MIS/HPMS Choir - Spring Concert	MIS/HPMS Auditorium MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium Foyer MIS/HPMS Choir Room C109	8:00 pm	Doors unlocked at 5:15 for students, 6:15 for parents, and relocked following; clean auditorium; risers + seated risers from the choir room, sound shells, performance lights, microphone (2), projector removed
Wed 05/15/2024	6:30 pm	MIS/HPMS Orchestra - Spring Concert	MIS/HPMS Cafeteria MIS/HPMS Auditorium Foyer MIS/HPMS Auditorium Balcony Mezz. MIS/HPMS Auditorium	7:30 pm	Stage clear, orchestra will set up Cafe: cafe tables down on north side